

ASSIGNMENT LIST (ICS 204)

1. Incident Name: Kai a Pele (Drill)		2. Operational Period: Date From: 10/1//2022 Date To: 10/1/2022 Time From: 0900 Time To: 1200		3. Branch: Honolulu Division: Leeward Staging Area: N/A											
4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <u>Michael Miller, KH6ML (808) 375-0949</u> Branch Director: Division/Group Supervisor: <u>Rob Tong, WH6CMO (808) 382 5301</u>				Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information											
5. Resources Assigned:		# of Pers ons	Contact (e.g., phone, pager, radio frequency, etc.)												
Resource Identifier	Leader														
L. District EOC	Rob Tong, WH6CMO	1	VHF Simplex 146.4450 Winlink P2P 145.090 Winlink Telnet												
Ewa Plain, Waianae Relay Station	Allan Vosburgh, WH6GRO	1	VHF Simplex 146.445, Winlink P2P 145.090	Ewa, VHF Simplex, VARA FM If Needed											
Waianae, Makaha Backup Relay	TBD	1	VHF Simplex 146.460	Waianae, Makaha Backup VHF relay If unable to reach Leeward Relay											
6. Work Assignments: <ul style="list-style-type: none"> • Net control will manage check in/out on 2m Simplex, copy traffic and direct the net within the Leeward Area. • Leeward EOC (HUB) will receive voice/Winlink messages and forward to Oahu-EOC. (Voice traffic that is not immediate should be converted to Winlink ICS-213 and forward to the Oahu EOC). • Transmit forms/appropriate traffic via Winlink RMS or via other available pathways. • Hubs/relay stations Copy EAM and NWS bulletins and retransmit to spokes • Hubs/relay stations may need to convert voice traffic into Winlink form/format. • Hubs/relay stations relay confirmation of message receipt sent by EOC to spokes as needed. • Spokes with Winlink RMS capability may confirm receipt directly. 															
7. Special Instructions: <ol style="list-style-type: none"> 1. Net Control may forward immediate/emergency traffic directly to Oahu-EOC based on the precedent of the message to get immediate assistance. 2. Routine and reporting traffic will be forwarded to the Leeward EOC via Winlink for accuracy and speed in transmission. 3. Net Control will maintain Activity logs and submit them at the end of the exercise to Oahu-EOC. (Recommend using the Winlink version of ICS-309 form so you can easily send when completed). 4. Voice spokes listen to hubs and other stations to determine the signal quality. Relays are encouraged as needed. Any station with HF capability may participate in HF net instead of or in addition to Hub nets. 5. Always check out of EMCOMM nets prior to leaving the frequency, and check back in upon return. Use ITU phonetics as needed. 															
8. Communications (radio and/or phone contact numbers needed for this assignment): <table style="width: 100%;"> <tr> <td style="width: 40%;">Name/Function</td> <td>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</td> </tr> <tr> <td>Rob Tong / Leeward EOC</td> <td>(808) 382-5301 (M)</td> </tr> <tr> <td>/</td> <td></td> </tr> <tr> <td>/</td> <td></td> </tr> <tr> <td>/</td> <td></td> </tr> </table>						Name/Function	Primary Contact: indicate cell, pager, or radio (frequency/system/channel)	Rob Tong / Leeward EOC	(808) 382-5301 (M)	/		/		/	
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9. Prepared by: Name: <u>Rob Tong</u> Position/Title: <u>Division Supervisor</u> Signature /S/ <u>Rob Tong</u>															
ICS 204		IAP Page 12		Date/Time: <u>09/25/2022 / 1907</u>											